

Prestige Promotions (UK) Limited – In Creditors' Voluntary Liquidation

Liquidator's Draft Final Report to Creditors and Members

LIQUIDATOR'S ACTIONS SINCE APPOINTMENT

Since my annual progress was issued to the creditors of the Company, I have reviewed my files in full to ascertain if there are any further matters outstanding which require my attention as Liquidator of the Company and can confirm that there are no outstanding matters and have therefore scheduled a final meeting of the members and creditors of the Company to be held on the 31st August 2016 at 11:00 am and 11:15 am.

There is certain work that I am required by the insolvency legislation to undertake work in connection with the liquidation that provides no financial benefit for the creditors. A description of such routine work undertaken since my last progress report is as follows:

1. Administration

- Dealing with all routine correspondence and emails relating to the case.
- Maintaining and managing the office holder's estate bank account.
- Maintaining and managing the office holder's cashbook.
- Undertaking regular bank reconciliations of the bank account containing estate funds.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Preparing, reviewing and issuing annual progress reports to creditors and members.
- Filing returns at Companies House.
- Preparing and filing VAT returns.
- Preparing and filing Corporation Tax returns.
- Seeking closure clearance from HMRC and other relevant parties.
- Preparing, reviewing and issuing a final report to creditors and members.
- Convening and holding final meetings of creditors and members.
- Filing final returns at Companies House.

RECEIPTS AND PAYMENTS ACCOUNT

My Receipts & Payments Account for the period from 19th June 2016 to 28th June 2016 is attached at Appendix 1.

The balance of funds were held in an interest bearing estate bank account and has been drawn by the Liquidator as part payment of the statutory advertising cost incurred.

ASSETS REALISATIONS

There has been no assets realised in this period, creditors should refer to my previous annual progress reports for full disclosure of the assets realised in earlier years.

Other Assets

There has been no other realisation of assets in this period.

LIABILITIES

Secured Creditors

An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company has no current charges over its assets.

Preferential Creditors

The statement of affairs anticipated £3,200 would arise in respect of preferential creditors' claims. The claims for the employees was submitted to the Redundancy Payments Office however I am yet to receive the claim from the RPO.

Crown Creditors

The statement of affairs included £53.00 owed to HMRC in respect of PAYE. HMRC's final claim of £5,646.85 has been received. The director advised that she believed the liability was £53.00 as at the time the Statement of Affairs was prepared and this is the reason for the difference in amounts.

Non-Preferential Unsecured Creditors

The statement of affairs included 33 unsecured creditors with an estimated total liability of £244,283.21. I have received claims from 21 creditors at a total of £244,479.34. I have not received claims from 12 creditors with original estimated claims in the statement of affairs of £7,525.41.

DIVIDENDS

A dividend will not be declared to non-preferential unsecured creditors as the funds realised have been used to make payments to meet the expenses of the Liquidation.

INVESTIGATION INTO THE AFFAIRS OF THE COMPANY

I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved. In particular, I recovered, listed and reviewed the Company's accounting records; obtained and reviewed copy bank statements for the months prior to the Company ceasing to trade from the Company's bankers; and compared the information in the Company's last set of accounts with that contained in the statement of affairs lodged in the liquidation and made enquiries about the reasons for the changes.

I also took the following actions where I considered that further investigation was justified:

Various creditor complaints were received upon my appointment as Liquidator. I have liaised with the director, Ms Wilson about the issues and queries raised by these creditors and have made numerous investigations as follows:-

- Conducted investigations in to the books and records received.
- Made various investigations in to potential Company assets
- Liaised with creditors and sought director's comments in writing in regards to a number of creditor complaints and allegations.

Within six months of my appointment as Liquidator, I am required to submit a confidential report to the Secretary of State to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present Director would make him unfit to be concerned with the management of the Company. I would confirm that my report has been submitted.

PRE-APPOINTMENT REMUNERATION

The Board previously authorised the payment of a fee of £4,000 plus VAT for my assistance with preparing the statement of affairs and convening and holding the meeting of creditors at a meeting held on 19th June 2014. The fee for preparing the statement of affairs and convening and holding the meeting of creditors was paid prior to my appointment as Liquidator and was paid by the Company.

LIQUIDATOR'S REMUNERATION

My remuneration was previously authorised by the creditors at a meeting held on 19th June 2014 to be drawn on a time cost basis.

My total time costs to 28th June 2016 amount to £22,228.00 plus VAT, representing 110.10 of hours work at an average charge out rate of £201.89 plus VAT per hour, of which £1,452.50 plus VAT, representing 110.10 of hours work, was charged in the period since 19th June 2016 to 28th June 2016, at an average charge out rate of £216.79 plus VAT per hour.

I have not been able to draw any remuneration in this matter in respect of time costs incurred during this period or the whole period of the Liquidation. .

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>. A copy of 'A Creditors Guide to Liquidators' Fees' also published by the R3 is available at the link <http://www.dcabr.co.uk/business-advice-guides>. A hard copy of the Creditors Guide can be obtained on request from the address below. Please note that there are different versions of the Guidance Notes and in this case you should refer to the October 2015 version. A copy of this firm's fee and disbursement policy is attached.

LIQUIDATOR'S EXPENSES

I have incurred expenses to 28th June 2016 of £245.10 plus VAT which has all been incurred during earlier years.

I have drawn the balance of £14.02 plus VAT in respect of part payment towards a statutory advertising cost which was incurred by my firm. It is proposed that therefore the balance of £231.08 be written off.

SUMMARY

To comply with the Provision of Services Regulations, some general information about DCA Business Recovery LLP can be found in the attached summary sheet.

The winding up of the Company is now for all practical purposes complete and I am able to summon final meetings of the Company's members and creditors to receive my final report and seek my release as Liquidator. A formal notice convening the meeting of creditors is enclosed with this report.

Creditors and members should note that if I obtain my release as Liquidator at the final meeting of creditors on 31st August 2016, my case files are placed in storage thereafter. If creditors or members have any queries they are asked to contact Toni James on 01702 344558 before the meetings are held.



Deborah Ann Cockerton MABRP MIPA
Liquidator

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Analysis of Liquidator's Time Costs

Appendix 2

In accordance with the Statement of Insolvency Practice No.9, creditors are advised that:-

- The basis of the fees to be taken by the Liquidator was approved at the Meeting of Creditors held on 19/06/2014. It was resolved that such fees be paid on a time cost basis. This firm's standard insolvency rates with effect from 1st April 2014 are as stated below. For periods prior to this date lower rates will have applied. All rates are exclusive of valued added tax.

GRADE	Hourly rate from 15 Oct 2015 £	Hourly rate from 1 April 2014 £
Partner	350	350
Senior Manager	275	275
Manager	250	250
Senior Administrator (Grade 1)	225	225
Senior Administrator (Grade 2)	-	200
Case Administrator (Grade 1)	175	175
Administrator (Grade 2)	-	150
Administrator (Grade 3)	-	110
Cashier	150	-
Support Staff	130	-

- The total hours expended by the Liquidator and all staff involved with the case during the period 19th June 2016 to 28th June 2016 is 6.7 hours and for the whole period is 110.10 hours. The Liquidator has ensured that during each period the appropriate member of staff has undertaken the different tasks involved taking into account the complexity of the task and the qualifications and experience of the person involved.
- The charge out value of the period 19th June 2016 to 28th June 2016 is £1,452.50 plus VAT and for the whole period is £22,228.00 plus VAT, an average of £216.79 plus VAT per hour for this period and £201.89 plus VAT per hour for the whole period. However there are insufficient funds to pay the Liquidator any remuneration in this Liquidation.
- A general analysis of the time incurred during the period 19th June 2016 to 28th June 2016 confirms that work has been undertaken in the following areas:-

Classification of Work	HOURS					Time Costs Incurred	Average Hourly Rate
	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours		
Administration and Planning	1.6			5.1	6.7	£1,452.50	£216.79
Investigations							
Realisation of Assets							
Trading							
Creditors							
Case Specific Matters							
Total	1.6			5.1	6.7	£1,452.50	£216.79

**Re: Prestige Promotions (UK) Limited
CREDITORS VOLUNTARY LIQUIDATION**

**LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD 19/06/2016 - 28/06/2016**

Estimated Realisations per SOA		Period 19/06/2016 to 28/06/2016	Total Period Ended 28/06/2016
	Receipts		
-	Companies House Refund	-	10.00
-	Refund of Account Maintenance Fee	-	6.80
-	Net Bank Interest	-	0.02
-		-	16.82
	Payments		
	Statutory Advertising	14.02	14.02
	Unrecovered VAT	2.80	2.80
-		-	-
	Balance at Bank		0.00

Notes: Figures shown are net of VAT. Balance at bank is held in an interest bearing account with Lloyds Bank Plc.